

EXHIBIT C

SUMMARY OF CHANGES (PROPOSITION NO. 1)

Section 3-03. - Powers and Duties of the President.

- A. Except as otherwise provided in this charter, the president shall be chief executive officer of the parish.
- B. The president shall have the power to appoint, subject to ratification, by resolution, by at least a majority of the members of the governing authority, such officers and department heads as may be provided by this charter or by ordinance who shall serve in office until their resignation or removal from office as herein provided.
- C. The president with the consent of the governing authority may serve as the head of one or more departments, offices, or agencies.
- D. He shall receive only the compensation payable to him as parish president.
- E. The president shall have the power to remove all employees **except those covered elsewhere in this Charter.**
- F. However, the governing authority shall have the power to reinstate any employee who has been removed by the president, but only upon a two-thirds vote of the members of the governing authority.
- G. The president shall submit monthly reports to the governing authority on parish finances and may require any parish officer or employee to report to the governing authority when necessary for the proper administration of the parish.
- H. The president shall prepare and submit the annual budgets and perform such other duties as may be prescribed by this charter or by ordinance.
- I. The president shall monitor all special boards, commissions, agencies, districts or any device having governmental functions and report to the governing authority any fiscal and operational matters as deemed necessary.

Section 4-24 – Council Employees

- 1. The council may, by a majority of its members, appoint a secretary, subject to ratification by resolution, by at least a majority of the members of the governing authority, who shall thereafter serve at the pleasure of the council.**

2. The secretary shall keep the official minutes of the meetings of the governing authority, sign ordinances, certify copies of minutes, resolutions, and ordinances, and shall perform such duties as may be prescribed by this charter or by ordinance.

3. The council may, by a majority of its members, authorize the hiring of such other employees as may be necessary to assist the council in carrying out its duties and responsibilities. Such employees shall serve at the pleasure of the council.

4. The council shall have the power to remove all council employees by two-thirds vote of its members.

Section 5-01. - The ~~Secretary and the~~ Treasurer.

The ~~secretary and the~~ treasurer shall be appointed by the president subject to the ratification of a majority of the members of the governing authority, who shall thereafter serve at the pleasure of the president.

~~A. The secretary shall keep the official minutes of the meetings of the governing authority, sign ordinances, certify copies of minutes, resolutions and ordinances, and shall perform such duties as may be prescribed by this charter or by ordinance.~~

B. A. The treasurer shall:

1. at the time of appointment have a minimum of five (5) years' experience in accounting or auditing, managerial and/or administrative experience in fiscal matters;
2. maintain the treasury of the parish and negotiate agreements with depository banks subject to the approval of the governing authority;
3. account for all property, real or personal, and the materials and supplies of the parish;
4. maintain perpetual inventory, establish and supervise all accounts for all funds, both operating and capital, trusts or otherwise;
5. prepare and issue all checks for the parish, permitting no expenditure except those duly authorized in accordance with this charter, parish ordinance and/or applicable state laws;
6. be responsible for the execution and supervision of operating and capital budgets and provide assistance in budget preparations;
7. provide information on fiscal matters requested by the president and/or any member of the governing authority; and/or

8. perform any other duties as directed by the president or the governing authority in accordance with this charter not denied by state laws.
- ~~C.~~ **B.** No money shall be paid out of any parish treasury to any person or legal entity, unless the same has been previously allowed by the governing authority, or some court or officer lawfully authorized to make the allowance.
- ~~D.~~ **C.** The secretary and the treasurer may be the same person if so designated by the president subject to the ratification of a majority of the members of the governing authority.
- ~~E.~~ **D.** Any parish treasurer who misapplies the public funds placed in his hands belonging to the parish, or refuses to account satisfactorily for the same, shall be fined not less than five hundred dollars, for the use of the parish, and imprisoned at the discretion of the court for not less than three months, and, together with his securities, shall pay interest, as damages, at the legal rate of interest on all sums not accounted for in which judgement has been rendered.